

**DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
76 Northern Ave, Gardiner, Maine**

**MAINE BOARD OF REAL ESTATE APPRAISERS
PUBLIC MEETING
September 2, 2025
MINUTES**

MEMBERS PRESENT	STAFF PRESENT
Wendyann Boston, Chair	John Belisle, Assistant Attorney General
Alan Johnson, Vice Chair	Catherine E. Pendergast, Administrator
Nathaniel Shipley, Complaint Officer	Jazmyne Marks, Licensing Supervisor
Russell Barrows	Heidi Lincoln, Office Specialist I
Heather Cote	Shara Chesley, Office Specialist I
MEMBERS ABSENT	

Location: 76 Northern Ave., Gardiner, ME

Start: 9:00 a.m.

Adjourn: 10:14 a.m.

I. CALL TO ORDER

The meeting was called to order by the Chair at 9:00 a.m.

II. AGENDA MODIFICATIONS

None

III. MINUTES REVIEW AND APPROVAL

- A motion was made by Barrows and seconded by Cote to approve April 28, 2025, Minutes. Unanimous.
- A motion was made by Cote and seconded by Barrows to approve June 27, 2025, Minutes. Unanimous.

IV. COMPLAINT PRESENTATIONS

- 2025-REA-20564 – A motion was made by Barrows and seconded by Cote for violation of the Record Keeping Rule; Scope of Work Rule; Standard Rules 1-1(b) & (c); 1-2(e)(4); and 2-1(a) & (c) to set the matter for hearing and offer a consent agreement. Sanction to include a warning and completion with passing grade of the 14-hr USPAP within 45 days. If Certification of Completion is not submitted, license will be suspended. Boson, Johnson, Barrows, and Cote voted in the affirmative. Shipley abstained. Motion carried.

- 2025-REA-20740 – A motion was made Johnson and seconded by Cote to dismiss with a Letter of Guidance. Boston, Johnson, and Cote voted in the affirmative. Barrows recused. Shipley abstained. Motion carried.
- 2025-REA-20751 – A motion was made by Johnson and seconded by Cote to dismiss for lack of a violation. Boston, Johnson, Barrows, and Cote voted in the affirmative. Shipley abstained. Motion carried.
- 2025-REA-20805 – A motion was made by Cote and seconded by Barrows to dismiss with a Letter of Guidance. Boston, Johnson, Barrows, and Cote voted in the affirmative. Shipley abstained. Motion Carried.

V. ADMINISTRATOR'S REPORT

- The Administrator discussed Public Law 359 – An Act to Change the Laws Regarding Real Estate Appraisers with the board.
- The Board discussed the Bob Strong Memo.

VI. PUBLIC COMMENT

None.

VII. MEETING SCHEDULE

A motion was made by Cote and seconded by Shipley to cancel October 7, 2025. Unanimous.

Next meeting scheduled for Tuesday November 4, 2025.

VIII. ADJOURNMENT

A motion was made by Barrows and seconded by Cote to adjourn the meeting. Unanimous.

Being no further board business, the meeting was adjourned at 10:14 a.m.